#### Leadership Challenges/OFI's in 2022

- Recruiting,
   Developing and
   Retaining Talent
- Safety
- Instilling Trust with Internal and External Customers





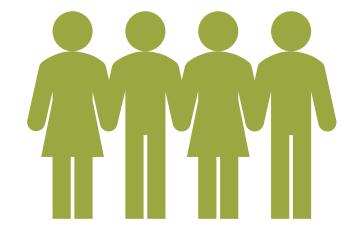
### The State of Post-Covid Customers

- Higher Expectations than ever (Hubspot)
- Behaviors have changed (Forrester)
- New priorities/values (Accenture)
- Convenience/Self-Service (Acumen)
- Personalization and Integrity #1 drivers (Customer Thermometer)
- Mobile Technology apps/chats/QR Codes (TechTarget)





## Welcome Are you a Leader or Manager?





#### Topics

- Leaders vs. Managers
- Creating a Supportive Workplace
- Boosting Employee Engagement
- Motivation



### Topic 1

Leaders vs. Managers

### Are You Passionate about...

- Leading or Managing?
- Helping Employees stay alive and engaged in their work?
- Creating a supportive and motivating workplace?

"The challenge of leadership is to be strong, but not rude; be kind, but not weak; be bold, but not a bully; be thoughtful, but not lazy; be humble, but not timid; be proud, but not arrogant; have humor, but without folly."

Jim Rohn, Personal Development Legend (1930-2009)

### BOSS vs. LEADER

- **✓** DRIVES EMPLOYEES
- LOYEES MICROMANAGES
- **✓** USES EMPLOYEES

**GENERATES FEAR** 

**√** COMMANDS

- **JEMANDS RESPECT**
- / DEPENDS ON AUTHORITY
- MAKES EMPLOYEES
  FEEL INFERIOR

- **✓ LEADS EMPLOYEES** 
  - **✓ INSPIRES ENTHUSIASM**
- ✓ DEVELOPS EMPLOYEES
- **✓** EARNS RESPECT

- **√** ASKS
- **DEPENDS ON GOODWILL**
- ✓ MAKES EMPLOYEES
  FEEL VALUED
- TRUST EMPLOYEES WILL PERFORM THEIR JOB WELL

A BOSS HAS
THE TITLE, A
LEADER HAS
THE PEOPLE.

- Simon Sinek

#### LEADERSHIP IS ALL ABOUT PEOPLE

"The ability to deal with people is as purchasable a commodity as sugar or coffee, and I will pay more for that ability than for any other under the sun."

John D. Rockeffer, when establishing Standard Oil Company - 1870







### Leaders Succeed via the Efforts of the Workers

You are leading your team



Your staff is responsible for the bulk of the work



Maintain focus on growing and sustaining your operation and team



Before you are a leader, success is about growing yourself.
When you become a leader, success is all about growing others.

The speed of the leader is the speed of the gang

### Are you a Delegator or Micro-Manager?



- Do you have the right people on board?
- Once trained, are they empowered?
- How do you handle conflict?
- Are you an effective communicator?

#### **Effective Leaders...**

Hire for Attitude vs. Skill

**Clearly** outlines defined expectations

Holds everyone accountable - including themselves





### Effective Leaders...Actively Listen

- Accessible
- Fully engaged
- Paraphrase
- Demonstrate empathy
- Instill empowerment
- Develop trust
- Reduce conflict

# 60% of managerial problems are the result of faulty communications.

Peter Drucker, the father of American management

#### **Practical Communication Tips**

Talk face-to-face frequently

"A WEEKLY 5-10-MINUTE HUDDLE IS HEALTHY"

Are clear and direct when coaching, counseling, or addressing conflict

Share and reinforce your expectations

Be clear and direct – Open and receptive to questions/ideas

HAVE FUN

# Listen and silent are spelled with the same letters.

Think about it.

### Two Leadership Styles requiring continuous learning

#### **Effective Leadership**

- + Innovates
- + Develops
- + Focuses on people
- + Forward-minded
- + Challenges status quo



#### **Effective Management**

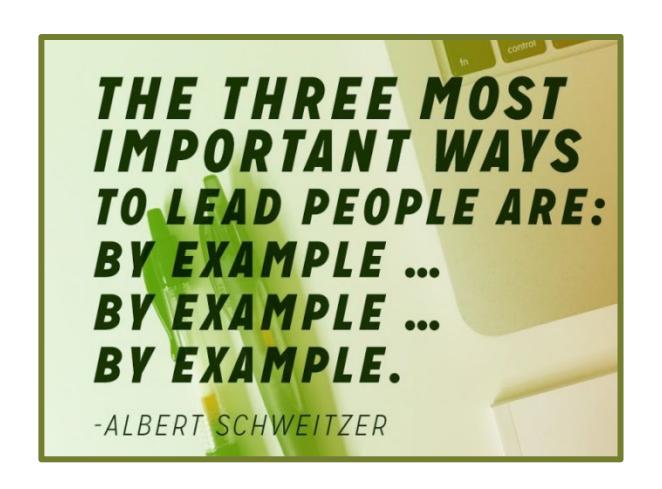
- + Administers day-to-day
- + Maintains focus on systems/structure
- + Discipline: executes tasks
- Accepts the status quo

#### Practice what you Expect

You are a role model

Your actions and behaviors speak volumes

You set the tone





### Topic 2

Creating a Supportive Workplace

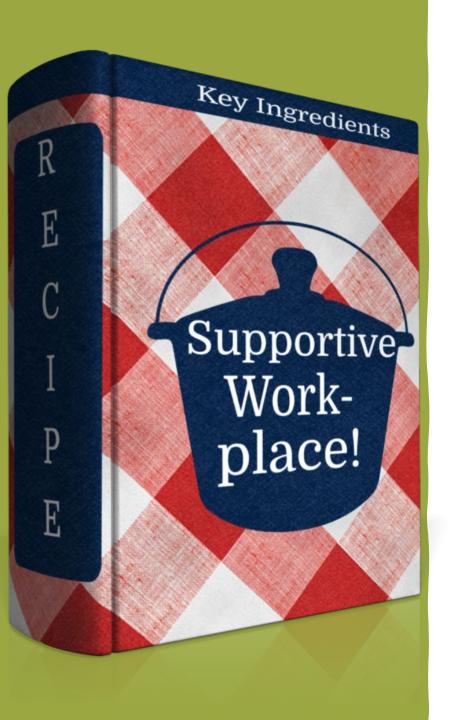
Establish Defined
Customer
Service
Guidelines vs.
Rules

Empower employees to make decisions within guidelines and use good judgment

Inflexibility Breeds
Unhappy Internal
Customers.

Create adaptable, thoughtful guidelines... the cornerstone of a healthy workplace.

Creating a Supportive Environment enables employees to be more open, allows you to deliver sensitive messages, and reduces conflict.



**Two-way Communication** 

Courtesy

Fairness

Flexibility

Mutual respect

**Optimism** 

Professional conduct

Trust

### The Leader's Role in Providing a Supportive Work Environment



- Attuned to Sensitivity...focus on diversity, equity, and inclusiveness
- Team Approach...sharing ideas/experience;
   ownership of responsibilities
- Positive Feedback...a tool for growth and learning; a motivator
- Mentoring...a confidant to share aspirations/ even daily tasks

### Equip Staff to Work Out Issues without Intervention

When coworker issues arise, urge them to settle between themselves

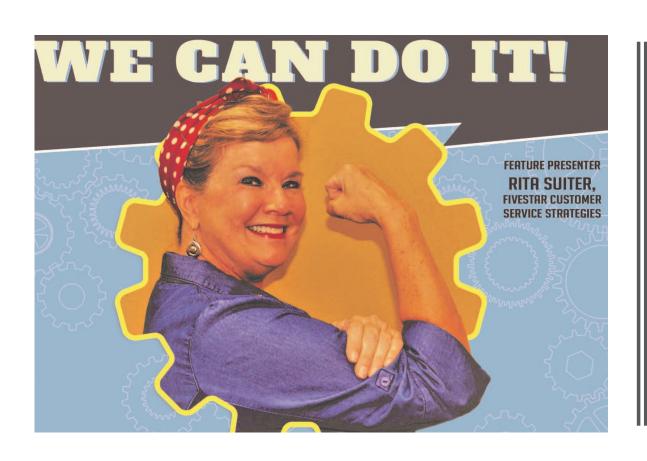
Personality issues? reinforce it's about getting along and staying focused on the job

Never discuss issues in front of internal and external customers

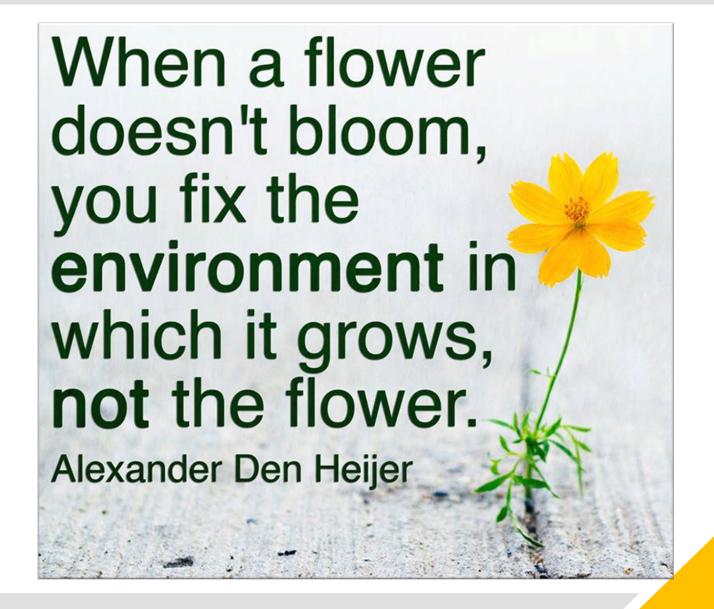
To retain employee respect, promote productive behavior.

### The only thing more expensive than training and developing your people is NOT

training and developing them.









### Topic 3

Boosting
Employee
Engagement

#### #1 BESTSELLER DUA JUTA EKSEMPLAR TELAH TERJUAI

Alasan Sejumlah Perusahaan Berhasil Membuat Lompatan... dan Yang Lain Gagal

### GOOD TO GREAT

JIM COLLINS

Coauthor of the bestselling BUILT TO LAST

# Who is Responsible for Your Operation's Brand Experience?

- Good People or Great People?
- Are you creating a culture designed to nurture your people to be great?

#### STARTLING STATS on Employee Engagement

- 12 15% of American Workers are giving their very best
- 8 10% are burned out with no life
- 75 80% of our workforce...are just doing enough to get by

#### The Workforce Engagement Factor

29% are actively engaged

54% are notengaged 17% are actively disengaged

What can we do about the 71% who watch the clock?



# Without training, people lack knowledge. Without knowledge, they lack confidence. Without confidence, they lack victory.

**Julius Caesar** 

#### inexperience

isexpensive



### "THE HUMAN DEAL" IS THE "REAL DEAL"

Replace the "employment contract mindset" with a "human deal mindset."



Shared purpose: "Why are we doing what we do?"



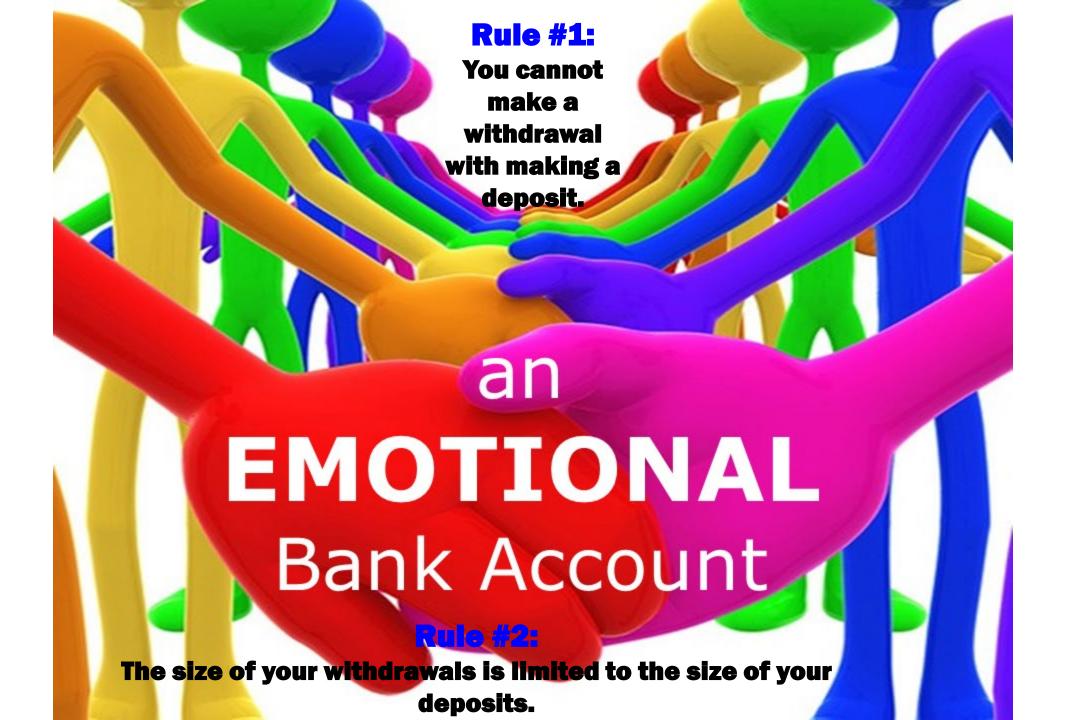
Create 'owners vs. 'renters'



Switch mindset from workers to 'PEOPLE'



Focus on the well-being of people along with their job



YOUR FNFRGY IS CONTAGIOUS. EITHER YOU AFFECT PEOPLE OR YOU INFECT PEOPLE





# Topic 4

Motivation

MOTIVATING lighting a fire under someone. INSPIRINGISION someone the ability to light that fire.

#### Unmotivated Employees

Less job satisfaction

Less commitment

More miscommunication

More turnover

#### Motivated Employees

Feel sense of purpose

Greater commitment

Better communication

Higher production

# Ziglar's Ziglar's Take on Motivation

"People often say that motivation doesn't last. Well, neither does bathing. That's why we recommend it daily."





"The powerful motivator in our lives isn't money; it's the opportunity to learn, grow in responsibilities, contribute to others, and be recognized for achievements." – Frederick Herzberg, Psychologist

# Affordable Tips to Recognition "Creativity is the Key"



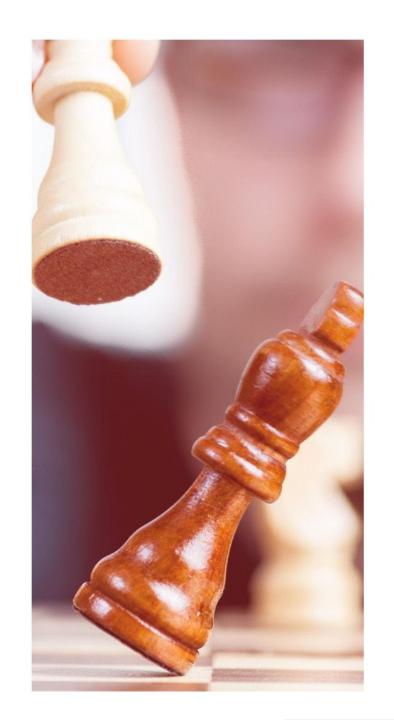
- Peer Recognition
- Personal note...BE SPECIFIC
- Verbal praise
- Mention successes in a presentation/newsletter
- Shout out on social media
- Care package

- Long lunch extra break
  - free-pass day
- Flex hours
- Team lunch Happy Hour
  - Ice Cream Social
- Create a bulletin board
- Personalize
- Gift card

"A true leader...takes his or her team members' accomplishments as a point of pride, and recognizes that the mark of a great leader isn't creating followers but instead developing other leaders"

#### Effective Leadership

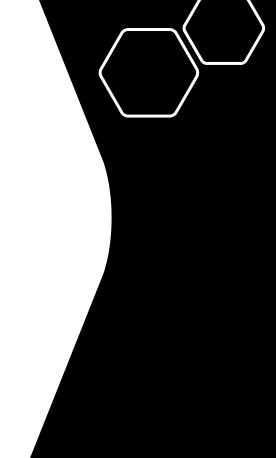
Bill Murphy, Jr., Forbes



#### A BAD MANAGER CAN TAKE A GOOD STAFF AND

### destroy it

causing the best employees to flee and the reminder to lose all motivation.



EVERY LEADER SHOULD BE THE CHIEF MEANING OFFICER. YOU MUST LET EVERYONE IN THE PLACE KNOW WHERE YOU ARE GOING, WHY YOU ARE GOING THERE AND MOST IMPORTANTLY, WHAT'S IN IT FOR THEM TO GET THERE WITH YOU

JACK WELCH



**Because** 

## THANK YOU, LTA... PROUD TO SERVE AS YOUR PARTNER IN PROGRESS

MY SOUL HAS BEEN FED...
THANKS TO MY EXPERIENCE WITH YOU!





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#### **RESOURCES**

-Recognition-Leadership-Emotional Intelligence-Accountability-

- Baudville Gifts & Awards: <u>www.baudville.com</u>
- Terryberry: Free Recognition Tools & Resources: www.terryberry.com
- .rsw: 20 Fast, Fun and (almost) Free Employee Recognition Ideas: <u>www.rsw.com</u>
- Teambuilding: Employee Recognition Program Ideas & Examples in 2022: www.teambuilding.com
- 'Love 'EM or Lose 'EM...Getting Good People to Stay: Beverly Kaye & Sharon Jordan-Evans
- Love Works: Seven Timeless Principles for Effective Leaders - Joel Manby
- Care Packages for the Workplace: Barbara A. Glanz
- The Customer Comes Second: Put Your People First and Watch 'EM Kick Butt: Hal Rosenbluth & Diane McFerrin Peters
- QBQ: The Question Behind the Question, John G. Miller (Personal Accountability)
- Social Intelligence: Daniel Goleman
- The Energy Bus: John Gordon
- The Thank You Economy: Gary Vaynerchuk

